

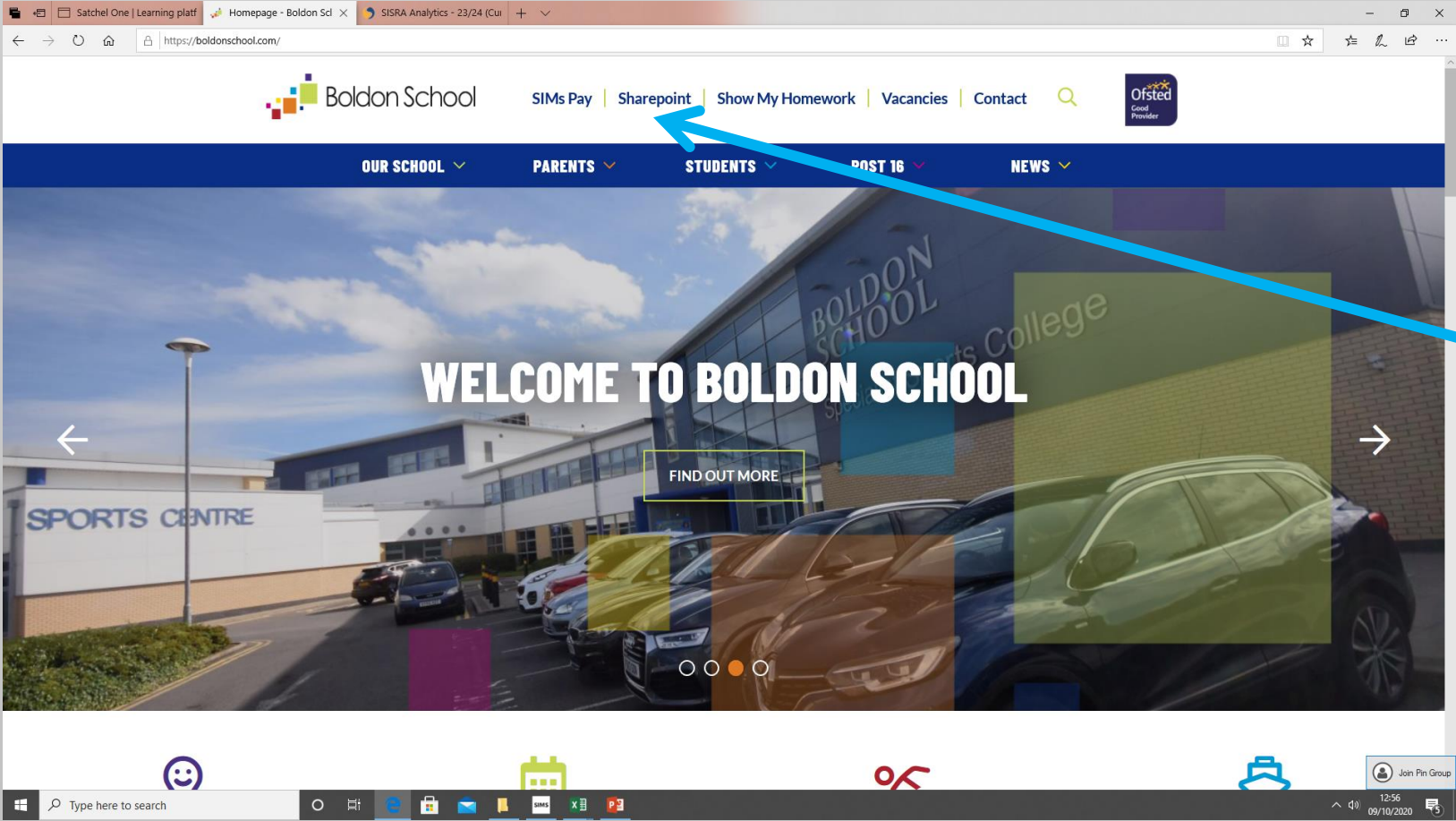
Accessing SharePoint

This is the username you use to log into the computer. Usually your first initial and surname and this may include a number.

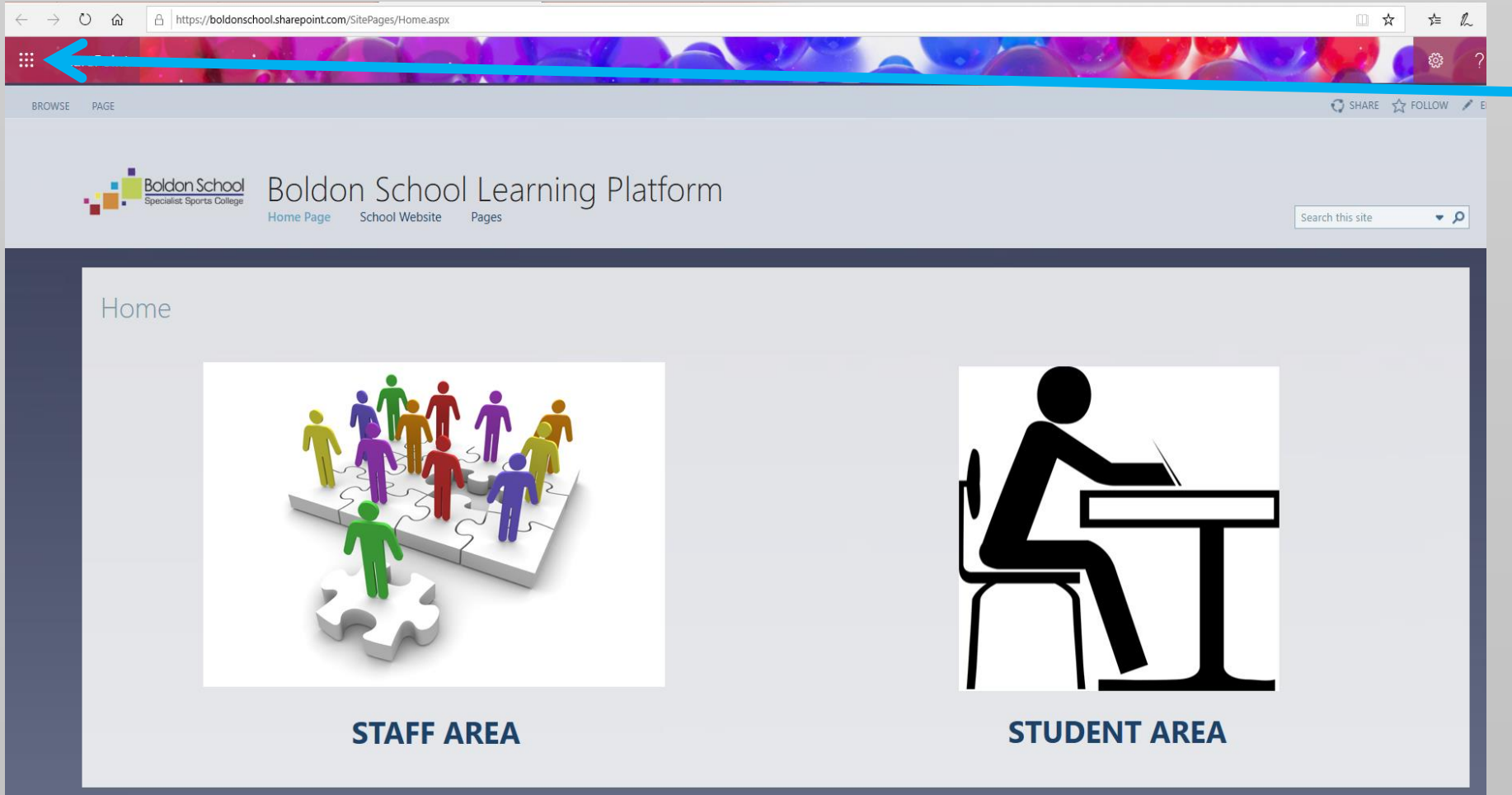


username@boldonschool.org.uk

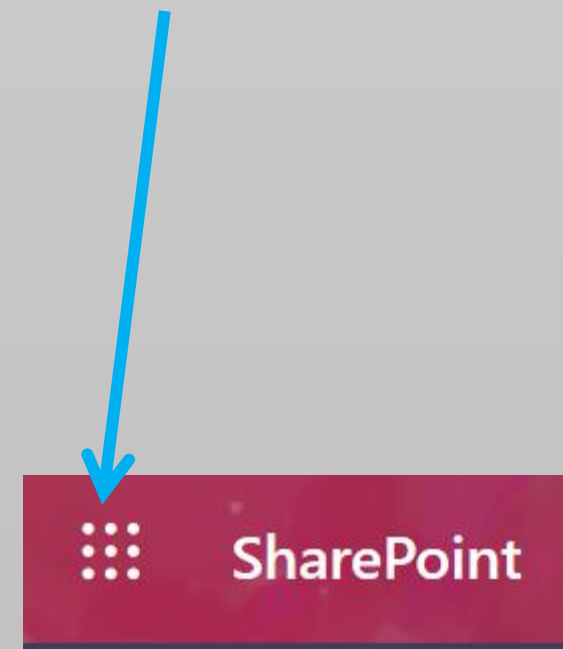
Visit <https://boldonschool.com/>



Click
Sharepoint



Click on the dotted area. Also shown below:



This should have redirected you to the app launcher:

The screenshot shows a web browser window displaying a SharePoint site. The address bar shows the URL: <https://boldonschool.sharepoint.com/SitePages/Home.aspx>. The page header includes the text "Boldon School Learning Platform" and a search bar labeled "Search this site".

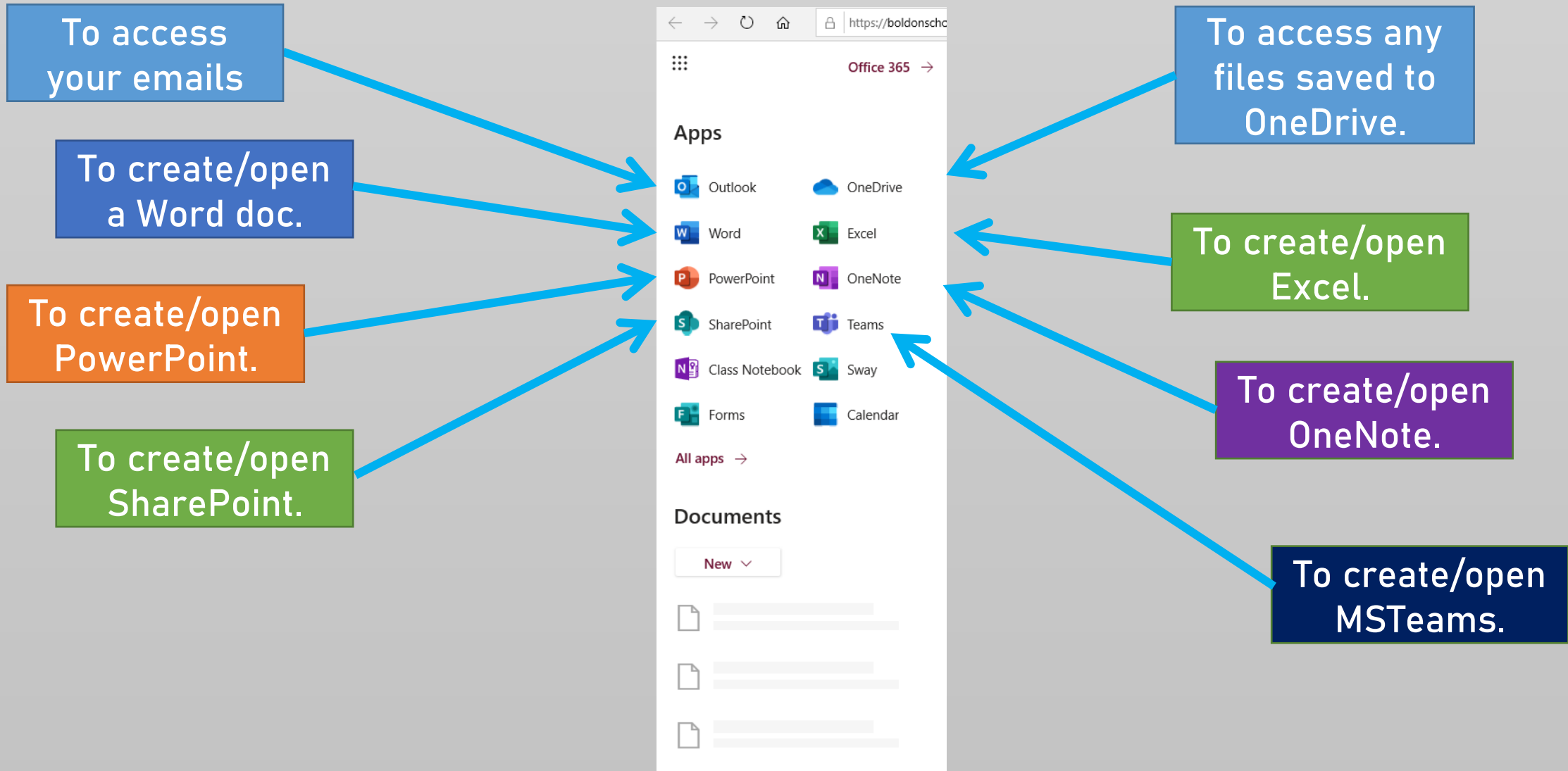
On the left side, the Office 365 app launcher is open, displaying a list of applications:

- Outlook
- Word
- PowerPoint
- SharePoint
- Class Notebook
- Forms
- OneDrive
- Excel
- OneNote
- Teams
- Sway
- Calendar

Below the app launcher, there is a "Documents" section with a "New" dropdown menu and three document icons.

The main content area is divided into two sections:

- STAFF AREA**: Features an illustration of colorful 3D human figures standing on a white puzzle piece base.
- STUDENT AREA**: Features a black silhouette of a person sitting at a desk and working on a laptop.



You may be asked to enter a username and password.
This will be the same as you use within school.