



**Innovate | Focus | Achieve**

## **JOB DESCRIPTION**

### **PHYSICAL EDUCATION SPECIALIST / COACH**

#### **Band 5 SCP 12 (Pro Rata)**

##### **Statement of Purpose**

Our aim is to encourage all students to take advantage of the opportunities offered by the school to attain their full potential in all areas of school life – the academic, the social, the physical and the personal – so that they are ready both to play a productive part in a democratic society and to move forward to the next stage of education, training or career with confidence, as young people of responsibility and judgment.

##### **The Aims of the School**

- a To help each student to develop and realise his or her potential as fully as possible.
- b To help students form and maintain a positive self-image.
- c To allow as much scope as possible for the students' own curiosity and enthusiasm to be the basis of learning.
- d To encourage an awareness and understanding of the society in which the students live.
- e To care for, and support, students as developing adolescents.
- f To encourage students to develop an interest in, and enjoyment of, leisure activities, and to be part of the community.
- g To prepare students for life after school.
- h To provide an environment with a positive atmosphere in which students can learn.
- i To prepare students for external examinations.

##### **General**

This post supports the school in its continued drive towards providing excellent teaching, learning and outcomes for our students.

The school philosophy supports the principle of inclusive education providing a broad and balanced curriculum and effective learning opportunities for all students. The entitlement of all children to learn, to make progress and to experience success is central to our work. This entitlement involves individual learning needs being recognised and realised and thereby maximising potential. The role plays a major part in the realisation of our aim of academic excellence.

A thorough understanding of the priorities, aims and objectives of the school is absolutely necessary. At Boldon all staff have both a pastoral and academic role. The organisation and leadership required will include the skills necessary to communicate effectively as a team member.

It is essential that the school works consistently towards agreed goals within our School Improvement Plan in order to raise standards of achievement. This role will support the work of the Senior Leadership Team

**Post Title:** Physical Education Specialist / Coach

**Salary Scale:** Band 5 SCP 12

**Responsible to:** School Games Co-ordinator

This job description is not exhaustive and will be subject to periodic review. It may be amended to meet the changing needs of the school. The post-holder will be expected to participate in this process and we would aim to reach agreement on any changes.

### **Main Duties/Responsibilities**

#### **Sports Coaching Curriculum**

- Deliver swimming lessons, particularly at Key Stage 1 and 2.
- Undertake coaching duties within a designated year group and curriculum area.
- Assist in whole school and year group lesson planning which meets the needs of all pupils at KS1-2.
- Monitor and assess pupils' results and progress, ensuring appropriate records are kept, and use the information to lesson plan and differentiate schemes of work.
- Contribute to development planning, evaluation and quality improvement processes.
- Provide extra-curricular opportunities at Boldon School and local primary schools.

#### **Physical Education**

- Work in partnership with School Sport Network to plan and implement appropriate sport competitions.
- Promote, develop and support the delivery of high quality PE coaching and learning within our partner primary schools.
- Assist staff to develop confidence and competence in PE.
- Play a fundamental role in providing a broad and engaging Primary PE curriculum.
- Review and update schemes of work in line with updates to the national curriculum.
- Support the delivery of school sports clubs aimed at the least active and most vulnerable children.
- Develop plans and opportunities for children to become more active and lead healthier lifestyles.
- Develop links with local schools to promote friendly contests.
- Develop talent pathways for exceptional children.
- Develop links to both local and national bodies such as the national governing bodies of sport (e.g. The Football Association (FA)).
- Play a leading role in preparing children for competitions, transporting them to and from competitions and coaching them during competitions as part of the School S[port Network programme.

#### **Record Keeping**

- Develop effective systems for planning, assessment and record keeping in PE.

#### **Professional Development**

- Undertake appropriate and agreed continued professional development.
- Share expertise, in particular PE expertise, with other members of staff.

### **Health and Safety**

- Implement appropriate health and safety policies and procedures in order to ensure a safe, effective and child friendly environment in all lessons and activities.
- Actively seek out and implement best practice safety procedures.

### **Additional Duties**

- Play a fundamental part in the life of ours and other school communities, supporting the ethos of each school, and encourage staff, parents and pupils to do likewise.

**PERSON SPECIFICATION**

**PHYSICAL EDUCATION SPECIALIST / COACH**

We shall be looking for applicants who can fulfil the following criteria:

	<b>Essential</b>	<b>Desirable</b>	<b>Method of assessment</b>
<b>Educational Attainment</b>	<ul style="list-style-type: none"> <li>NVQ3 or equivalent qualification and experience in relevant discipline.</li> <li>A swimming teaching qualification for primary teaching (or working towards by September 2021).</li> </ul>	<ul style="list-style-type: none"> <li>Sports coaching qualification.</li> <li>Degree level sports related qualification or equivalent.</li> <li>Eligible to drive a minibus.</li> <li>Evidence of continued professional development.</li> <li>Mentoring qualifications.</li> </ul>	<ul style="list-style-type: none"> <li>Application Form</li> <li>Interview</li> </ul>
<b>Work Experience</b>	<ul style="list-style-type: none"> <li>Experience of differentiation and inclusion of all children in PE and sport.</li> <li>Experience of delivering PE and sport with primary aged pupils.</li> </ul>	<ul style="list-style-type: none"> <li>Teaching / Coaching within primary schools.</li> <li>Leading and managing physical education.</li> <li>Mentoring other adults to support their delivery of PE.</li> <li>Developing links with sports clubs and governing bodies of sport.</li> <li>Delivering extra-curricula activities.</li> </ul>	<ul style="list-style-type: none"> <li>Application Form</li> <li>Interview</li> </ul>
<b>Philosophy and vision</b>	<ul style="list-style-type: none"> <li>Identification with our school's stated aims.</li> <li>Total commitment to the provision of outstanding quality coaching and learning as an entitlement for all students.</li> <li>Clearly articulated educational and leadership philosophy.</li> </ul>		<ul style="list-style-type: none"> <li>Application Form</li> <li>Interview</li> </ul>

Knowledge and Understanding	<ul style="list-style-type: none"> <li>• Child protection in sport.</li> <li>• National PE and School Sport Initiatives (PE &amp; School Sport Premium / School Games)</li> <li>• The school games programme.</li> <li>• Planning and delivering high-quality PE and sports activities.</li> <li>• Health and safety in sport.</li> <li>• Adapting PE and sports activities to ensure the inclusion and enjoyment of all, regardless of ability.</li> <li>• Healthy lifestyles.</li> <li>• The national curriculum.</li> </ul>	<ul style="list-style-type: none"> <li>• The governing bodies of sports.</li> <li>• Local school sport organisations.</li> </ul>	<ul style="list-style-type: none"> <li>• Application Form</li> <li>• Interview</li> </ul>
Personal Qualities	<ul style="list-style-type: none"> <li>• A smart appearance.</li> <li>• High levels of drive and energy.</li> <li>• Strong interpersonal skills.</li> <li>• The ability to instil high expectations.</li> <li>• The ability to work as part of a team.</li> <li>• A positive outlook.</li> </ul>		
Safeguarding	The post holder will require an enhanced DBS		DBS Check